

Cabinet



Please contact: Democratic Services

Please email: democraticservices@north-norfolk.gov.uk

Please Direct Dial on: 01263 516010

Friday, 28 August 2026

A meeting of the **Cabinet** of North Norfolk District Council will be held in the Council Offices, Holt Road, Cromer, NR27 9EN on **Monday, 7 September 2026 at 10.00 am.**

At the discretion of the Chairman, a short break will be taken after the meeting has been running for approximately one and a half hours

Members of the public who wish to ask a question or speak on an agenda item are requested to arrive at least 15 minutes before the start of the meeting. It will not always be possible to accommodate requests after that time. This is to allow time for the Committee Chair to rearrange the order of items on the agenda for the convenience of members of the public. Further information on the procedure for public speaking can be obtained from Democratic Services, Tel:01263 516010, Email:democraticservices@north-norfolk.gov.uk.

Anyone attending this meeting may take photographs, film or audio-record the proceedings and report on the meeting. Anyone wishing to do so should inform the Chairman. If you are a member of the public and you wish to speak on an item on the agenda, please be aware that you may be filmed or photographed. This meeting is live-streamed: [NNDC eDemocracy - YouTube](#)

Emma Denny
Democratic Services & Governance Manager

To: Cllr L Shires, Cllr T Adams, Cllr A Brown, Cllr H Blathwayt, Cllr C Ringer, Cllr J Toye, Cllr A Varley, Cllr L Withington and Cllr J Boyle

All other Members of the Council for information.
Members of the Management Team, appropriate Officers, Press and Public



**If you have any special requirements in order
to attend this meeting, please let us know in advance**

If you would like any document in large print, audio, Braille, alternative format or in a different language please contact us

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A G E N D A

1. TO RECEIVE APOLOGIES FOR ABSENCE

2. MINUTES

1 - 12

To approve, as a correct record, the minutes of the meeting of the Cabinet held on 6th July 2026.

3. PUBLIC QUESTIONS AND STATEMENTS

To receive questions and statements from the public, if any.

4. DECLARATIONS OF INTEREST

13 - 18

Members are asked at this stage to declare any interests that they may have in any of the following items on the agenda. The Code of Conduct for Members requires that declarations include the nature of the interest and whether it is a disclosable pecuniary interest (see attached guidance and flowchart)

5. ITEMS OF URGENT BUSINESS

To determine any other items of business which the Chairman decides should be considered as a matter of urgency pursuant to Section 100B(4)(b) of the Local Government Act 1972

6. MEMBERS' QUESTIONS

To receive oral questions from Members, if any

7. RECOMMENDATIONS FROM OVERVIEW & SCRUTINY COMMITTEE

There were no recommendations from the meeting of the Overview & Scrutiny Committee on 15th July to Cabinet.

8. REPORTING PROGRESS IMPLEMENTING CORPORATE PLAN 2023-27 DELIVERY AGAINST ACTION PLAN 2026/27 TO END OF QUARTER 1 - 31 MARCH 2026 - 30 JUNE 2026

19 - 48

Executive Summary	This report provides an update on the progress made to deliver the Corporate Plan 2023-27 Action Plan for 2026-27.
Options considered	This is a report on the progress being made to deliver against the Council's Corporate Plan.
Consultation(s)	The named officer for each action in the annual action plans has been asked for their assessment of progress, to identify any issues impacting on anticipated delivery and to propose actions they will take to address any slippage or uncertainty around delivery in the coming months.

Recommendations	Cabinet is invited to note the contents of the report and provide comments on any items they feel appropriate.
Reasons for recommendations	That cabinet are aware of the progress made to deliver their priorities for the year 2026-27 and are asked to provide comment on progress so that officers have a steer on any items that are not on track for delivery.
Background papers	Corporate Plan 2023-27 Annual Action Plan 2026-27

Wards affected	All
Cabinet member(s)	Cllr Tim Adams
Contact Officer	Steve Hems, Director for Communities and Chair of the Performance and Productivity Oversight Board Email:- steve.hems@north-norfolk.gov.uk

9. BUDGET MONITORING PERIOD 4 2026/27

49 - 82

Executive Summary	This report provides the first update on the Council's financial performance and projected full year outturn position for 2026/27 for the revenue account, capital programme, reserve statement as at the end of July 2026. As at 31 July 2026, the General Fund Forecast Outturn position for 2026/27 is a surplus of £0.367m. This is after adjusting for all known variations and full year forecasting by service managers.
Options considered	This is an update report on the Council's financial position and so no other options were considered.
Consultation(s)	This is an update report on the Council's financial position, and no other consultations were considered.
Recommendations	Members are asked to consider the report and recommend the following to full Council: a) Note the contents of the report and the current forecast year end position. b) Seek approval of Full Council to include a new 2026/27 capital budget for Building Control Software of £60,500. This is following the award of a £60,500 capital grant to the Council to fund Building Control capital schemes from MHCLG c) Seek approval to transfer £2.0m from the General Reserve to the New Burdens Reserve.

Reasons for recommendations	To update members on the current budget monitoring position for the Council.
Background papers	Budget report, Budget Monitoring reports

Wards affected	All
Cabinet member(s)	Cllr Lucy Shires
Contact Officer	Daniel King Assistant Director Finance & Assets Daniel.king@north-norfolk.gov.uk 01263 516167

10. TREASURY MANAGEMENT Q1 REPORT 2026/27

83 - 102

Executive Summary	This report sets out the Treasury Management activities undertaken during the first quarter of the 2026/27 Financial Year. This is to give members a regular update on treasury management activities.
Options considered	This report must be prepared to ensure the Council is compliant with the CIPFA Treasury Management and Prudential Codes.
Consultation(s)	Cabinet Member Section 151 Officer This report has been prepared with the assistance of MUFG Treasury Services, the Council's Treasury advisors.
Recommendations	To recommend to Full Council that the Treasury Q1 Report 2026/27 is noted.
Reasons for recommendations	Updating Members demonstrates compliance with the Prudential Code to ensure adequate monitoring treasury management activity.
Background papers	The Council's Treasury Management Strategy 2026/27. Treasury Outturn report 2025/26.

Wards affected	All
Cabinet member(s)	Cllr. Lucy Shires
Contact Officer	James Moore/Vincent Crouch/Daniel King

11. PROPOSED INCREASING FLY-TIPPING & WASTE CRIME FIXED PENALTY NOTICES

103 - 110

Executive Summary	The report is being brought forward following a Member Motion at Full Council regarding increasing of fees and charges. No separate public consultation has been undertaken because this report concerns the operational level at which statutory fixed penalties are set.
Options considered	Option 1: retain the current FPN levels at the present time. Option 2: increase the FPNs to the statutory maximums.
Consultation(s)	The report is being brought forward following a Member Motion at Full Council regarding increasing of fees and charges. No separate public consultation has been undertaken because this report concerns the operational level at which statutory fixed penalties are set.
Recommendations	To increase the Fly-tipping & Waste Crime Penalty Notices (FPNs) to the statutory maximums.
Reasons for recommendations	The recommendations are intended to deter the perpetrating of environmental waste crime, maintain a proportionate and effective enforcement framework for lower-level environmental offences, support consistency in the Council's approach, avoid creating unnecessary incentives for cases to proceed to court.
Background papers	North Norfolk District Council Corporate Plan 2023 to 2027. Environmental Enforcement Policy.

Wards affected	All wards. The report relates to environmental enforcement powers and fixed penalty levels that may be applied across the district.
Cabinet member(s)	Cllr Callum Ringer, Portfolio Holder for IT, Environmental & Waste Services.
Contact Officer	David Addy, Environmental Protection Team Leader.

12. NORTH LODGE PARK

111 - 120

Executive Summary	This report outlines a procedural issue whereby the Council needs to declare the hard-surfaced area of North Lodge Park, Cromer as no longer required for its existing purpose, thereby allowing it to be advertised for alternative use – i.e. for a small Pay and Display public car park. This is a legal process separate to the need to obtain planning consent for the proposed use.
Options considered	During 2025 the District Council undertook a process of public consultation inviting comments on the future use of the hard-surfaced area of North Lodge Park, Cromer. Uses

	considered included commercial and community uses or re-purposing the space as a small Pay and Display public car park. No viable commercial or community use was established through the consultation process and the Council has therefore developed proposals for a small (44 space) public car park on the area of land.
Consultation(s)	Approval of the recommendation will allow a formal process of public advertisement / consultation to be undertaken whereby members of the public and local stakeholders can formally comment on the proposed release of the small area of land within North Lodge Park for alternative use, as a public car park.
Recommendations	That Cabinet agrees that:- i) the hard-surfaced area (former tennis courts and children's play area) to the east of the main drive in North Lodge Park, Cromer is no longer required for its historic purpose as recreational land, under section 164 of the Public Health Act 1875. ii) the proposed alternative purpose of the hard-surfaced area should be the provision of a small Pay and Display public car park, and shall be advertised as such iii) in accordance with section 122(2A), the Council shall: 1. publish notice of its intention in a local newspaper for two consecutive weeks; and 2. consider any objections received. iv) That authority is delegated to the Chief Executive to:- 1. Publish the statutory notice; 2. Receive and analyse objections; and 3. Report back to Cabinet for the appropriation decision.
Reasons for recommendations	To put a long-time vacant and unsightly area within North Lodge Park to beneficial use – strengthening the vitality and vibrancy of the Park through increased footfall and providing much needed additional public parking to the eastern side of the town, generating additional income for the Council, a proportion of which will be ring-fenced for further investment in the Park.
Background papers	2023 – 2027 Corporate Plan

13. EXCLUSION OF PRESS AND PUBLIC

To pass the following resolution:

“That under Section 100A(4) of the Local Government Act 1972 the press and public be excluded from the meeting for the following item of business on the grounds that they involve the likely disclosure of exempt information as defined in paragraphs _ of Part I of Schedule 12A (as amended) to the Act.”

14. PRIVATE BUSINESS